



New Jersey Office of the Attorney General

Division of Consumer Affairs
Board of Examiners of Electrical Contractors
124 Halsey Street, 6th Floor, P.O. Box 45006
Newark, New Jersey 07101
(973) 504-6410

Instructions for the Telecommunication Wiring Exemption Certificate

To ensure expeditious approval, please provide the following.

- Application fee: \$120.00 made Payable to the State of New Jersey, in accordance with N.J.A.C. 13:31-1.6.

For Individual Proprietorship/Partnership:

- A copy of the trade-name certificate filed with the County Court House in the county where the business is located.

For Corporation:

- A copy of incorporation papers filed with the State of New Jersey Division of Revenue/Commercial Recording.
- If it is more than one year from the date the incorporation papers were filed, please submit a Certificate of Good Standing in lieu of incorporation papers filed with the State of New Jersey.
- If assistance is needed in obtaining a Certificate of Good Standing, you may call the State of New Jersey, Division of Revenue/Commercial Recording at (609) 633-8296.

For LLC:

- A copy of the Certificate of Formation filed with the Division of Revenue Commercial Recording. If the Certificate of Formation is over one year from the date it was filed, please submit a Certificate of Good Standing in lieu of the Certificate of Formation.
- If assistance is needed in obtaining a Certificate of Good Standing, you may call the State of New Jersey, Division of Revenue/Commercial Recording at (609) 633-8296.

Out-of-State-Corporation:

- A copy of its incorporation papers plus a Certificate of Authority to do business in New Jersey filed with the State of New Jersey, Division of Revenue/Commercial Recording.
- If it is more than one year from the date the Certificate of Authority to do business in New Jersey was filed, you must obtain and submit a new Certificate of Authority to do business in New Jersey.
- If assistance is needed in obtaining a Certificate of Good Standing, you may call the State of New Jersey, Division of Revenue/Commercial Recording at (609) 633-8296.



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Application for Telecommunications Wiring Exemption

(See N.J.A.C. 13:31-4.1)

The Division is precluded by law from disclosing to the public the place of residence of licensees or applicants, without their consent. However, you are required to provide an address that may be released to the public in our directories or in response to other requests. If you provide your place of residence as your public address of record, we will assume that you have consented to have that address be disclosed. If you do not consent to the disclosure of your place of residence, you should provide an address of record other than your place of residence that may be released to the public. One of your addresses must include a street, city, state and ZIP code.

Information that you provide on this application may be subject to public disclosure as required by the Open Public Records Act (OPRA).
(Please print clearly.)

1. _____
Name of applicant / responsible representative **and** name of business

Street address (principal place of business)	City	State	ZIP Code
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Telephone number (include area code)

2. Type of business (check one)

a. Individual Proprietorship b. Partnership c. Corporation d. LLC

_____	_____	_____	_____
Date of formation	Date of partnership	Date of incorporation	Date of formation

		State of incorporation	

3. For individual proprietorship:

Owner (Name in full)

Street address	City	State	ZIP Code
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_____	_____
Date of birth	Telephone number (include area code)

Are you a U.S. citizen? Yes No If "No," attach proof of legal work status.

4. Partnership:

Partner-in-charge (Name in full)

Street address	City	State	ZIP Code
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_____	_____
Date of birth	Telephone number (include area code)

Is the partner-in-charge a U.S. citizen? Yes No If "No," attach proof of legal work status.

List all other partners (Use additional paper if necessary.)

Partner (Name in full)		Title	
Street address	City	State	ZIP Code
Date of birth		Telephone number (include area code)	
Is the partner a U.S. citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No		If "No," attach proof of legal work status.	

Partner (Name in full)		Title	
Street address	City	State	ZIP Code
Date of birth		Telephone number (include area code)	
Is the partner a U.S. citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No		If "No," attach proof of legal work status.	

Partner (Name in full)		Title	
Street address	City	State	ZIP Code
Date of birth		Telephone number (include area code)	
Is the partner a U.S. citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No		If "No," attach proof of legal work status.	

5. Corporation:

Registered agent of the corporation (Name in full)		Title	
Street address	City	State	ZIP Code
Date of birth		Telephone number (include area code)	
Is the registered agent of the corporation a U.S. citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No		If "No," attach proof of legal work status.	

List all other corporate officers (Use additional paper if necessary.)

Corporate officer (Name in full)		Title	
Street address	City	State	ZIP Code
Date of birth		Telephone number (include area code)	
Is the corporate officer a U.S. citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No		If "No," attach proof of legal work status.	

Corporate officer (Name in full)		Title	
Street address	City	State	ZIP Code
Date of birth		Telephone number (include area code)	
Is the corporate officer a U.S. citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No		If "No," attach proof of legal work status.	

Corporate officer (Name in full)		Title	
Street address	City	State	ZIP Code
Date of birth		Telephone number (include area code)	
Is the corporate officer a U.S. citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No		If "No," attach proof of legal work status.	

6. Has any member of the business entity been convicted of a crime, or has any member of the business entity ever entered a plea (other than innocent) to an alleged crime under federal or state law? (Do not include minor traffic offenses.)
 Yes No If your answer to question 6 is "Yes," please explain. (Use additional paper if necessary.)

7. Have you ever been summoned; arrested; taken into custody; indicted; tried; charged with; admitted into pre-trial intervention (P.T.I.); or pled guilty to any violation of law, ordinance, felony, misdemeanor or disorderly persons offense, in New Jersey, any other state, the District of Columbia or in any other jurisdiction? (Parking or speeding violations need not be disclosed, but motor vehicle violations such as driving while impaired or intoxicated must be.) Yes No

If "Yes," provide a copy of the judgment of conviction and the release from parole or probation. Please provide a complete explanation. (Use additional sheets of paper if necessary.)

8. The applicant certifies to the following: See N.J.A.C. 13:31-4.1(c):

1. A certification that the applicant is familiar with and is in full compliance with Part 68 of the Federal Communications Commission regulations (47 C.F.R. section 68.1 et seq.) concerning installation of telecommunications wiring and any other applicable Federal regulations;
 2. A certification that the applicant is familiar with and will comply with applicable National Electrical Code requirements, including, but not limited to, Article 800 (communication circuits) and the State Uniform Construction Code Act, N.J.S.A. 52:27D-119 et seq., and its implementing rules set forth in the Uniform Construction Code, N.J.A.C. 5:23, and that the applicant will be responsible for obtaining any required local permits and inspections for all work;
 3. A certification that the applicant shall not perform the following work unless or until an electrical contractor's business permit is obtained from the Board:
 - i. Wiring defined by the National Electrical Code as service conductors (the conductors from the service point to the service disconnecting means), feeder (all circuit conductors between the service equipment, the source of a separately derived system, or other power supply source and the final branch-circuit overcurrent device), and branch circuit (the circuit conductors between the final overcurrent device protecting the circuit and the outlets(s)). Wiring between power supplies integral with telecommunication equipment and the telecommunication equipment is not intended to be prohibited.
 - ii. Telecommunications wiring from telecommunications equipment to power operated controlled equipment; or
 - iii. Installation of work in hazardous/classified areas as defined by Article 500 of the National Electrical Code. Classified areas are those in which hazardous liquids, vapors, gases, dusts and fiber are normally present (Division 1 locations) or may be present due to maintenance or equipment malfunction (Division 2 locations); and
 4. A certification that the business shall not subcontract telecommunications wiring work to a person or business entity not having a business permit or a telecommunications wiring exemption issued by the Board.
9. The applicant understands that this exemption may be revoked by the Board of Examiners of Electrical Contractors, in accordance with the following paragraph (N.J.A.C. 13:31-4.1(i)):
- (i) After an opportunity to be heard pursuant to the Administrative Procedure Act, N.J.S.A. 52:14B-1 et seq., a telecommunications wiring exemption may be revoked on a showing that the exempt entity has engaged in the unlicensed practice of electrical contracting involving non-exempt electrical work; or that the exempt entity has a history of failure to pass local inspections or to obtain required permits; or for any reason which may serve as a basis to suspend, revoke or deny a license to engage in electrical contracting as more particularly set forth in N.J.S.A. 45:1-21 et seq.

AFFIDAVIT

This affidavit is to be executed by the applicant before a notary public:

State of: _____

County of: _____ } ss.

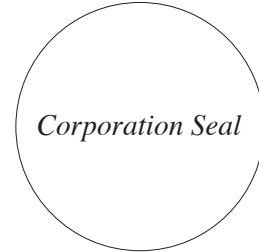
_____, being duly sworn, says that he or she is the entity making application for the telecommunications wiring exemption. The applicant further stipulates that the statements contained herein are strictly true in every respect; that he or she has complied with all the requirements of the exemption; and shall take all measures necessary to ensure that the entity complies in all respects with the requirements and intent of the telecommunications wiring exemption.

Each application must be sworn to before a notary public or other authorized officer.

Name of business (If a corporation, give the exact legal title.)

Signature of owner or officer (Check one title below.)

- | | | | | |
|-----------------------------------|------------------------------------|------------------------------------|-----------------------------------|---------------------------------|
| <input type="checkbox"/> owner | <input type="checkbox"/> partner | <input type="checkbox"/> trustee | <input type="checkbox"/> receiver | <input type="checkbox"/> lessee |
| <input type="checkbox"/> executor | <input type="checkbox"/> president | <input type="checkbox"/> secretary | | |



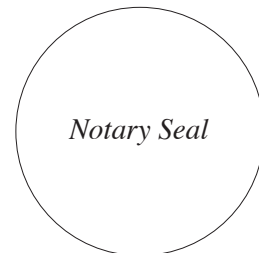
Sworn to and subscribed before me this _____ day of _____, _____ .
Month Year

Signature of applicant

Name of Notary Public (please print)

My commission expires

Signature of Notary Public



Application fee: Send only a certified check, postal money order or an express money order payable to the State of New Jersey, in accordance with N.J.A.C. 13:31-1.6. Please make sure that the application fee of \$120.00 is enclosed.